

PROCUREMENTColorado

The Programs of the State Purchasing Office



Purchasing from State Price Agreements for Nonprofits

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3 STEPS to Purchase from State Price Agreements

www.colorado.gov/spo

1. **SEARCH** - Price Agreements (Goods & Services)
2. **REGISTER** - As a Certified Nonprofit
3. **PURCHASE** - From Suppliers



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STEP 1 - SEARCH

www.colorado.gov/bids

- Category Listings
- Select Links to Review Pricing Details and Contact Information
- Questions can be directed to the Strategic Sourcing Specialist or Purchasing Agent



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STEP 2 - REGISTER

www.colorado.gov/spo

- Complete and Submit Application with funding sources (Federal, State or Local Government)
- Include IRS filing as a 501(c)3
- Include Certificate of Good Standing, Colorado Secretary of State



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STEP 3 - PURCHASE

www.colorado.gov/spo

- Executed Certification will include a NP number
- Use this number when purchasing and let suppliers know you are a Certified nonprofit
- Contact suppliers listed on Price Agreements
- Follow any ordering instructions on Price Agreements



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SOURCINGColorado

Statewide Solicitations & Price Agreements

WEBSITES

www.colorado.gov/spo

Go to the SOURCINGColorado section of the website

Link to State Price Agreements

Certified Nonprofit Agreement to Complete (bottom of page)

www.colorado.gov/bids

View State Price Agreements - Details and Contact Information



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QUESTIONS?

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